

# DENVER HEALTH GUIDELINES AND EXPECTATIONS FOR CLASSROOMS

## COVID Site Coordinators

The school administrator will appoint two staff members to serve as the COVID site coordinators. The primary COVID coordinator should be the school nurse. The secondary COVID coordinator should be a staff member that is in the building 5 days a week. This person does not need to have a medical background. This should be a person with solid organizational skills who has a good rapport with staff and families under pressure.

---

## Cohorts

Cohorts are maximum 35 students. An adult can support up to 2 cohorts at a time.

1. A cohort is a stable group with fixed membership. Cohorts may not mix. If a cohort should be reconstituted, there must be a minimum of 3 days of no-contact in between transition. A three day no-contact period can include a weekend.

2. Secondary

- i. Up to 4 adults per class per day. No more than 2 adults in the room at once.

3. Elementary

- i. Up to 4 adults can enter a classroom per day. Only 2 adults should be in the room at the same time.

4. If an adult visits a classroom for less than 15 minutes while staying at least 6 feet distant from other people in the room, the adult will be not considered for purposes of adult to student ratio.

5. For complete details on cohorting guidance, please see the Scheduling and Cohort page in TheCommons.



---

## Masks

Masks are required for everyone in a building.



1. All adults and students are required to wear a masks or face covering when on school grounds, with the exception of time for eating or other designated “mask break” that would take place outside, and except where doing so would inhibit the individual’s health, in which case reasonable accommodations will be made to maintain safety and health.

---

## Social Distancing

1. Students should stay 3 ft apart with masks. Class sizes need to be in compliance with the limits of the room size to accommodate this social distancing as determined by Denver Health.

2. Adults should be 6 ft apart from each other and at least 3 ft from students. When 3 feet isn’t possible also use a physical barrier like Plexiglass or additional precautions, such as adding a face shield in addition to a mask.

3. In order to promote social distancing and safety, all staff gatherings or meetings (staff meetings, coaching conversations, data team meetings, etc.) will be done virtually unless approved by the Superintendent or designee in accordance with health guidelines.

4. Any informal gatherings of adults must follow public health and social distancing guidelines.

- \*If you have to reduce social distancing or masking for whatever reason, you should increase other protections. For example, if you need to get close to a student, you should add a face shield to increase protection.

---

## Personal Protective Equipment (PPE)

1. All teachers should receive 1 K95 mask per week and a reusable face shield.

2. ECE teachers should also receive 1 smock



---

## Specialized Service Providers (SSPs)

1. CDE Guidance says Special service providers need not be included in the teacher-to-classroom ratios. Special Service Providers, including an adult para who travels with a student, can also be in a classroom as needed and do not count in the adult ratios above provided they can maintain 6 foot distance from other adults and 3 foot distance from students. When a distance of 3 feet from students cannot be maintained, SSPs should use additional precautions, such as adding a face shield in addition to a mask, or be separated from students behind a physical barrier such as Plexiglass, and remain behind that barrier where possible (there may be situations where an SSP needs to physically assist a student in which case that should be done in as short a time as possible).

2. Itinerant support staff should avoid visiting more than 1 school in a day, and the number of schools in their caseload during a 14 day period should be limited to the extent possible in addition to achieving the limits of how many classrooms can be supported at a time.

---

## During Meals



1. When eating, you can decrease risk by increasing social distancing and using a Plexiglas divider.